



## Excellence in Education. Love for Humanity.

## Trinity Lutheran College

## **Full Fee Paying Overseas Students Tuition Fees and Other Expenses**

**Application for admission** **\$ 90.00**

All applications for entry to the college must be accompanied by the \$90.00 (includes GST) admission fee. This fee is non-refundable and does not guarantee a place in the college.

## **Tuition fees**

## Acceptance fee

When a student is offered a place at the college the acceptance of that place must be accompanied by the Building Fund Contribution fee (this fee is non-refundable) of \$650.00 plus one semester's fees in advance.

[Tuition fees are reviewed annually by College Council and should not increase more than 10%].

|                       | Per Semester        | Per Year            |
|-----------------------|---------------------|---------------------|
| <b>Prep to Year 1</b> | <b>\$ 8,527.00</b>  | <b>\$ 17,054.00</b> |
| <b>Years 2 to 5</b>   | <b>\$ 9,137.50</b>  | <b>\$ 18,275.00</b> |
| <b>Year 6</b>         | <b>\$ 9,259.50</b>  | <b>\$ 18,519.00</b> |
| <b>Year 7</b>         | <b>\$ 9,259.50</b>  | <b>\$ 18,519.00</b> |
| <b>Years 8 to 9</b>   | <b>\$ 10,675.00</b> | <b>\$ 21,350.00</b> |
| <b>Year 10</b>        | <b>\$ 11,163.00</b> | <b>\$ 22,326.00</b> |
| <b>Years 11 to 12</b> | <b>\$ 11,406.50</b> | <b>\$ 22,813.00</b> |

## Non-tuition fees

## Prep to Year 6

| Device                             | \$ 1,000.00         | (One-off)            |
|------------------------------------|---------------------|----------------------|
|                                    | <b>Annually</b>     | <b>Course</b>        |
| Specialist classes (music lessons) | \$ 1,000.00         | \$ 7,000.00          |
| After school care                  | \$ 1,500.00         | \$ 10,500.00         |
| Bus (to and from school)           | \$ 1,310.00         | \$ 9,170.00          |
| Stationery                         | \$ 300.00           | \$ 2,100.00          |
| Home stay                          | \$ 14,080.00        | \$ 98,560.00         |
| Overseas Health Cover (OSHC)       | \$ 520.00           | \$ 3,640.00          |
| <b>TOTAL Non-Tuition</b>           | <b>\$ 12,864.40</b> | <b>\$ 131,970.00</b> |

**Tuition and Non-Tuition Total** \$ 248,170.15

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### Year 7 to Year 10

|                                      |           |                  |                      |
|--------------------------------------|-----------|------------------|----------------------|
| Device                               | \$        | 2,000.00         | (One-off)            |
|                                      |           | <b>Annually</b>  | <b>Course</b>        |
| Specialist classes (music lessons)   | \$        | 1,000.00         | \$ 4,000.00          |
| Bus (to and from school)             | \$        | 1,310.00         | \$ 5,240.00          |
| Stationery                           | \$        | 600.00           | \$ 2,400.00          |
| OSHC                                 | \$        | 520.00           | \$ 2,080.00          |
| Home stay                            | \$        | 14,080.00        | \$ 56,320.00         |
| <b>TOTAL Non-Tuition</b>             | <b>\$</b> | <b>17,510.00</b> | <b>\$ 72,040.00</b>  |
| <b>Tuition and Non-Tuition Total</b> |           |                  | <b>\$ 132,137.80</b> |

### Year 11 to Year 12

|                                      |           |                  |                     |
|--------------------------------------|-----------|------------------|---------------------|
| Device                               | \$        | 2,000.00         | (One-off)           |
|                                      |           | <b>Annually</b>  | <b>Course</b>       |
| Specialist classes (music lessons)   | \$        | 1,000.00         | \$ 2,000.00         |
| Bus (to and from school)             | \$        | 1,310.00         | \$ 2,620.00         |
| Stationery                           | \$        | 600.00           | \$ 1,200.00         |
| OSHC                                 | \$        | 520.00           | \$ 1,040.00         |
| Home stay                            | \$        | 14,080.00        | \$ 28,160.00        |
| QCAA                                 | \$        | 876.40           | \$ 1,752.80         |
| <b>TOTAL Non-Tuition</b>             | <b>\$</b> | <b>18,386.40</b> | <b>\$ 38,772.80</b> |
| <b>Tuition and Non-Tuition Total</b> |           |                  | <b>\$ 80,941.30</b> |

### Non-compulsory fee

|                               |                | <b>Per Semester</b> |  | <b>Per Year</b> |
|-------------------------------|----------------|---------------------|--|-----------------|
| <b>ESL</b> (where necessary): | Primary        | \$ 300.00           |  | \$ 600.00       |
|                               | Middle/ Senior | \$ 300.00           |  | \$ 600.00       |

### Compulsory non-tuition fees

- School uniforms – list included – approximately \$1,000.00 (varies on what needs to be purchased)
- School books, stationery and some consumables for specialist classes, approximately \$600.00 per year (depending on the year level)
- Additional costs for excursions, music tuition, other private tuition and transport will vary from student to student, but need to be taken into consideration.
- Research (based on 2013 studyaustralia.gov.au) shows that the average weekly expenditure for Middle and Senior Years students is approximately \$500 per week (inclusive home stay.)

- Visa application fees.
- Private Health Cover - this is part of the visa condition and students are required to have current membership in an Australian Health Fund – this is approximately \$520.00 per year.
- As of July 1 2010, OSCHC membership must be current for the full term of the visa.

### **Payment of fees**

Tuition fees are charged by semester. There are two semesters (2 study periods) per year. School fees are paid in Australian dollars (AUD) and are payable prior to the commencement of each semester.

No student will be allowed to commence a new semester whilst all or part of the previous semester's fees remain unpaid.

One full term's notice of withdrawal of a student must be given in writing to the Principal otherwise a term's fees will be charged in lieu.

School fees are due and payable for each term on the dates set out below. A \$75 service fee (to cover additional administration costs) will be charged to parents if school fees are not paid by the due date each term.

### **Due Dates for Payment of Fees and additional Charges**

|  |        |                 |
|--|--------|-----------------|
| Semester 1                             | Friday | 2 February 2024 |
| Term 1 Additional Charges              | Friday | 26 April 2024   |
| Semester 2 & Term 2 Additional charges | Friday | 19 July 2024    |
| Term 3 Additional Charges              | Friday | 11 October 2024 |
| Term 4 Additional Charges              | Friday | 7 December 2024 |

**Business Office** hours are Monday to Friday 8.00 am – 4.00 pm (excluding public holidays). The Business Office is located in the main administration block on the Ashmore Road campus. Phone: +61 7 5556 8237.

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## **Refund Policy (Full Fee Paying Overseas Students)**

- The enrolment application fee is non-refundable.
- **Payment of Course Fees and Refunds**
  - Fees are payable according to fees outlined in the written agreement
  - An itemised list of school fees is provided in the school's written agreement
  - All fees must be paid in Australian dollars unless requested otherwise. Refunds will be reimbursed in the same currency as fees were received.
  - Refunds will be paid to the person who enters into the written agreement unless the school receives written advice from the person who enters the written agreement to pay the refund to someone else.
  - Any service fees paid directly to a third party are not within the scope of this refund policy.
  - This Refund Policy must be signed by the parent/legal custodian prior to payment of fees. Confirmation of enrolment will be subject to the receipt of the signed document by Trinity Lutheran College.
- All notification of withdrawal from a course, or applications for refunds, must be made in writing and submitted to the Principal.
- This refund policy applies to tuition fees only. Non-tuition fees will be refunded on a pro rata basis.
- If an offer of enrolment is made, parents and students are asked to complete all necessary documentation and amend any personal details, which may have changed. Payment of Enrolment Building Fund Contribution and 1 Semester's tuition fees is due and payable before the commencement of study with Trinity Lutheran College (Provider).
- **Student default because of visa refusal**
  - If a student produces evidence of visa refusal (or provides permission for the school to verify visa refusal with the Department of Immigration) and fails to start a course on, or withdraws from the course on or before the agreed starting day, the school will refund within four weeks of receiving a written claim from the student the total amount of course fees received by the school before the student's default day
  - If a student whose visa has been refused withdraws from the course after it has commenced, the school will retain the amount of tuition fees proportionate to the amount of the course the student has undertaken and will refund any unused tuition fees\* received by the school with respect to the student within the period of four weeks after the day of student default.

*\*Calculation of the refund due in this case is prescribed by a*

*legislative instrument (s.10 of Education Services for Overseas Students (Calculation of Refund) Specification 2014).*

- **Student default – Course cancellation by student (or parent(s)/legal custodian)**

All notification of withdrawal from a course must be made in writing to the College Principal, giving one full term's notice of such an event:

- If the student withdraws from the course before the agreed commencement day, the Application Fee for Admission and Building Fund Contribution are non-refundable. All other course fees received in advance will be refunded.
- Where tuition fees for 1 study period have been received in advance by the provider, no refund will be given after the commencement of that study period. This also applies to situations where a student fails to commence the course on the agreed starting day and has not previously notified the provider of withdrawal from the course.
- Fees paid for additional college study periods which have not commenced will be refunded in full, as long as a full term's notice is given. Failure to give such notice could result in a term's fee being charged.
- Where a student's enrolment is cancelled by Trinity Lutheran College for any of the following reasons:
  - Failure to maintain satisfactory course progress
  - Failure to maintain satisfactory attendance
  - Failure to maintain approved welfare and accommodation arrangements
  - Failure to pay course fees
  - Any behaviour identified as resulting in enrolment cancellation as outlined in Trinity Lutheran College's Policy and Procedures.

No refund will be made after the commencement of each college study period.

All costs incurred by the college relating to the enrolment cancellation will be met by the parents.

- All eligible refunds will be made in full, except where college resources have not been returned.
- In cases of student default, Trinity Lutheran College will pay all refund money due within 4 weeks of receiving a written claim.
- **Provider default**

- If for any reason the school is unable to offer a course on an agreed starting day for the course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school, a full refund of any unused tuition fees\* received by

the school with respect to the student will be made within 14 days of the agreed course starting day.

- If for any reason the school is unable to continue offering a course after the student commences a course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school, a full refund of any unused tuition fees\* received by the school with respect to the student will be made within 14 days of the school's default day.
- In the event that the school is unable to fulfil its obligations of providing an agreeable alternative course for the student, or a refund, the student will receive assistance from the Australian government's Tuition Protection Service. For information on the TPS, please see:  
<https://tps.gov.au/StaticContent/Get/StudentInformation>.

*\*Calculation of the refund due in this case is prescribed by a legislative instrument (s.7 of Education Services for Overseas Students (Calculation of Refund) Specification 2014).*

<http://www.comlaw.gov.au/Details/F2014L00907>.

- This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws.

- **Definitions**

- **Non-tuition fees** – compulsory fees not directly related to provision of the student's course, including, school uniforms; compulsory books, stationery and consumables for specialist subjects; Overseas Student Health Cover; as well as camp fees and QCCA fees (if applicable)
- **Tuition fees** – compulsory fees directly related to the provision of the student's course, including all tuition fees and levies (e.g. composite fees, P&F Levy and Building Fund).
- **Course fees** – the sum of tuition fees and non-tuition fees received by the school in respect of the student in order for the student to undertake the course.
- **Study period** – a period of 1 semester (made up of 2 terms.)

## General Provider Obligations

### Parent/Legal Guardian responsibilities:

It is the responsibility of the parent or legal guardian to ensure that student details are kept up to date and relevant copies submitted to the college for inclusion in the student's file:

- Health cover
- Passport
- Visa

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A PREP TO YEAR 12 COLLEGE OF THE LUTHERAN  
CHURCH OF AUSTRALIA QUEENSLAND DISTRICT



TRINITY LUTHERAN COLLEGE ABN 55 149 408 519  
CRICOS PROVIDER REGISTRATION NO. 00878A